

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 12th February 2024, at 7.30pm.

Present Chair McDonald; Parish Councillors, Blythe, Briscoe, Evans, Moss, Yates and the Clerk

Apologies Councillors Auwerx, Bell, Fogarty, B Higham, P Higham. Newall

Visitors NA

The meeting opened at 7.31pm.
Cllr Evans joined the meeting at 7.35pm

1. Minutes

*24/02/01 The minutes of the January meeting were approved.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

Cllr Briscoe will check on Waterhouse Green and Town Lane.
St Chads and Hillside Crescent OK
Following discussion it was agreed that the Defibs on Town Lane, Water House Green and Hill Side Crescent will be replaced as necessary rather than replacing the ancillaries.
Resolved that the Clerk will replace the defibs as required.

4. Planning Matters

New

None showing on the Planning Portal (email sent to DCON)

Consultation received
Crosses Farm Shaw Brow Whittle-Le-Woods Chorley PR6 7HG
Installation of external air conditioning units (retrospective)
Reference: 24/00043/FUL
Not available on the planning portal – not possible to comment

Granted

105 Foxglove Drive Whittle-Le-Woods Chorley PR6 7SG
Application for a certificate of lawfulness for a proposed single storey rear extension
23/01075/CLPUD | PP-12662190 Application Validated Thu 07 Dec 2023
Status Granted | Decision Issued Date Thu 01 Feb 2024

Oak House Dawson Lane Whittle-Le-Woods Chorley PR6 7DU
Application for a certificate of lawfulness for a proposed outbuilding (sun room)
Ref. No: 23/01021/CLPUD | Received: Sat 25 Nov 2023 | Validated: Sat 25 Nov 2023 |
Status: Granted

Chair

Date.....

1 Croston Way Whittle-Le-Woods Chorley PR6 7YP
Application for works to a protected tree - Chorley BC TPO 1 (Whittle-Le-Woods) 2014:
T1 Ash – Fell
Ref. No: 23/00955/TPO | Received: Tue 07 Nov 2023 | Validated: Mon 11 Dec 2023 |
Status: Granted

26 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ
Application for a certificate of lawfulness for a proposed single storey rear extension
(following demolition of existing conservatory)
Ref. No: 23/00944/CLPUD | Received: Mon 06 Nov 2023 | Validated: Thu 16 Nov 2023
| Status: Granted

Brothers Residence Lisieux Hall Dawson Lane Whittle-Le-Woods Chorley PR6 7DX
Conversion of existing building to 5no. assisted living apartments (Use Class C3)
Ref. No: 23/00753/FUL | Received: Fri 08 Sep 2023 | Validated: Thu 28 Sep 2023 |
Status: Granted

Other

80 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH
Permission in principle application for the erection of two detached bungalows with
detached garages
Ref. No: 23/01037/PIP | Received: Fri 01 Dec 2023 | Validated: Mon 04 Dec 2023 |
Status: Objections

5. Matters Arising

24/25 Budget
The draft budget was agreed and resolved as final.
Resolved that the Clerk will advise Chorley Borough Council of the Precept required of
£61,860.00

Grant application from Chorley and South Ribble Shopmobility
Following discussion it was agreed to grant £250 to the shop mobility request
Resolved that the Clerk to make the payment to the charity

16/00509/FULMAJ – Leatherland Drive, issues with sewerage flooding and LCC
adopting the roads. The condition regarding management and maintenance of streets
was discharged in July 2019 – the road adoption by LCC and UU should be completed.
It was resolved that the Clerk should follow up and include Cllr Mark Clifford in the
discussion.

Cllr Evans has provided an email from LCC Highways suggesting that a further SpID
location could be near Whittle-le-Woods Primary School, where it is noted that
speeding is an issue.

Chair

Date.....

It was resolved that the Police should be requested to feedback on any speeding issues in the area.

Cycle track / footpath from end of Magill Close to Lady Crosse Drive, Whittle-le-Woods - PRW-9-22-FP44

Cllr Evans has suggested that a working group be convened to work on the issues with this footpath, to include The Clerk (to minute); Cllr Evans; Cllr Newall; County / Borough Cllr Kim Snape; County Cllr Mark Clifford; Borough Cllr Gordon France; Redrow; and Mr Roger Hardwick, (representing the Land Owners Dugdale Bros)
Resolved that the Clerk will set up a meeting to discuss the issue.

Cllr Briscoe proposed a clock tower to be placed on Waterhouse Green. The Parish Council agreed to funding of up to £6,000 from CIL to include the installation and connection to electricity.

Resolved that the Clerk will work with Cllr Briscoe to ensure the correct licences are in place with LCC.

6. Clerks Update

SpIDs – latest update. Posts installed and SpIDs have been installed and are in use at: Dolphin Brow (North); Town Lane (West); Moss Lane (East); Dawson Lane (West); Chorley Old Road (North).

The permanent VAS SpID has also been installed on Moss Lane (West)

The Clerk will collect data from the SpIDs this month

Skip Day – Saturday 17th February. The Clerk has had no contact from CBC regarding this event, and therefore suggests postponing to allow the event to be advertised properly.

Resolved that the Clerk will request suitable dates from CBC.

Whittle Playing Field Trust – The annual accounts have now been submitted to the Charities Commission. Trustees to be appointed are The Clerk (representing the Parish Council); Cllr Blythe; Ian Curwen and possibly one other member of the public. Resolved that the Clerk will set up a meeting for the handover of the Playing Field Trust.

Spring Crescent – Grit Bin. LCC have refused to provide a grit bin. The Clerk asked if the Parish Council could provide a grit bin (with permission from LCC) for residents to fill themselves. It was agreed that this proposal would not be viable, and that no further action will be taken.

Advertising board padlocked to lamp post on Royton Drive reported to LCC

Chair

Date.....

Dog Fouling issues on the footpath from The Ridings to Preston Road. CBC have also been dealing with issues on Mill Lane. The Officer has asked if he can provide information to be posted on social media to try and discourage irresponsible behaviour. The Parish Council unanimously agreed.

7. Accounts

Outgoings for approval this meeting

| Date | Payment Ref | Minute Ref | Description | Supplier | Total |
|--------------|-------------|------------|------------------------------|--|------------------|
| 11/01/2024 | 2324-110 | | Defibrillator Ancillaries | Thomas (Defib Store Ltd) | £262.80 |
| 16/01/2024 | 2324-111 | | Defibrillator Ancillaries | Thomas (Defib Store Ltd) | £228.00 |
| 17/01/2024 | 2324-112 | | War Memorial Precept | Whittle-le-Woods and Clayton-le-Woods War Memorial | £2,000.00 |
| 22/01/2024 | 2324-113 | | PAYE Tax | HMRC | £1,406.47 |
| 29/01/2024 | 2324-114 | | Christmas Band | Glenn Morris (Chorley Silver Band) | £150.00 |
| 15/01/2024 | 2324-115 | | MS Office | Amazon UK | £31.99 |
| 01/02/2024 | 2324-116 | | Monthly Website Subscription | James Reilly (Easy Websites) | £30.36 |
| 28/02/2024 | 2324-117 | | Employee 1 Salary | Lisa Burton | £847.20 |
| 28/02/2024 | 2324-118 | | Employee 2 Salary | Malcolm Bell | £505.75 |
| 19/02/2024 | 2324-119 | | Pension Payments | Local Pensions Partnership (LPP) | £497.33 |
| 12/02/2024 | 2324-120 | | Clerk Expenses Oct-Dec | Lisa Burton | £279.72 |
| Total | | | | | £6,239.62 |

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Receipts reconciled this month

Receipts reconciled this month

Interest £222.04

Bank Balance at 31/01/2024:

Current Account - £ 868.94

Deposit Account - £162,926.76

Total - £163,795.70

Also received a VAT refund of £22,875.89 (to be reconciled next month)

An invoice from LANPAC has been received, however the Parish Council decline further membership of the organisation.

8. Councillor Reports

Cllr Blythe NA

Cllr Briscoe The vehicles on Church Hill are still there. Request the Clerk to follow up on this. There is a missing street sign at the top of School Brow – Clerk to report The footpaths at Moss Lane need to be cleaned / cleared – Clerk to report.

Cllr McDonald The Cookson family would like an update on the memorial bench on Delp Way

Cllr Moss NA

Chair

Date.....

Cllr Yates The lines on the bus stop at the top of Cow Well need to be repainted.
 The fence on Mill Lane needs to be replaced

Cllr Evans NA

9. Confidential Items

NA

The meeting closed at 8.57pm

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday
18th March 2024.

Chair

Date.....

Payments

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Receipts

| Date | Receipt Ref | Description | Supplier | Total |
|--------------|-------------|-------------------------------|-------------------------|-------------------|
| 31/01/2024 | 2324-14R | Interest | RBS | £222.04 |
| 31/12/2023 | 2324-13R | Interest | RBS | £231.71 |
| 30/11/2023 | 2324-12R | Interest | RBS | £246.53 |
| 31/10/2023 | 2324-11R | Interest | RBS | £267.54 |
| 18/10/2023 | 2324-10R | Community Infrastructure Levy | Chorley Borough Council | £6,042.70 |
| 29/09/2023 | 2324-009R | Interest | RBS | £246.17 |
| 28/08/2023 | 2323-008R | Interest | RBS | £290.71 |
| 31/07/2023 | 2324-007R | Interest | RBS | £291.67 |
| 21/04/2023 | 2324-006R | Community Infrastructure Levy | Chorley Borough Council | £1,328.91 |
| 21/07/2023 | 2324-005R | Grant | Chorley Borough Council | £1,327.83 |
| 30/06/2023 | 23/24-004R | Interest | RBS | £247.75 |
| 31/05/2023 | 23/24-003R | Interest | RBS | £228.96 |
| 19/05/2023 | 23/24-002R | Precept | Chorley Borough Council | £59,660.00 |
| 28/04/2023 | 23/24-001R | Interest | RBS | £189.95 |
| Total | | | | £70,822.47 |

Chair

Date.....